

MARINA RULES



1. General

- 1.1 These Marina Rules apply to all Occupiers of the Marina.
- 1.2 Only vessels with full comprehensive insurance cover, in seaworthy condition being fully registered as required by law and safe boating practice will be admitted to the Marina.
- 1.3 The Marina Owners and Marina Management reserve the right to refuse entry to or remove any vessel or Occupier that does not comply with these Marina Rules.
- 1.4 If any rule in these Marina Rules is void at law, then it shall be severed.

2. Vessel Speed Limits & Safety

- 2.1 The speed limit set for the main Marina basin is a 'No Wash' speed limit. The speed limit within the market access channel leading into the Port of Airlie is 6 knots. These speed limits must be observed at all times, including while within, departing from, or when approaching the Marina.
- 2.2 Vessels approaching head on should alter course to starboard. So they may pass portside to portside.
- 2.3 All vessels approaching or departing the Port must keep to the right hand side of the channel.

3. Berthing

- 3.1 Vessels must be moored using the roping and dockside cleat procedures as recommended in rule 21 of these Marina Rules.
- 3.2 Vessels in the Marina must be moored in a manner that prevents any part of the vessel (including bow anchors, bowsprits etc.) from projecting:
 - (a) beyond the boundaries of the marina berth in which the vessel is moored; or
 - (b) over the Marina Structure.
- 3.3 Occupiers must ensure that no loose ropes or lines float or in any way obstruct the fairways or adjacent marina berths within the Marina.
- 3.4 Berth lines should be a minimum of 20mm silver rope or equivalent and preferably consist of an eye splice on one end.
- 3.5 Occupiers must not affix to the Marina Structure any box, bin or storage locker of any type at any time.
- 3.6 Fittings may be fixed to the Marina Structure only after prior approval from the Marina Manager. Any fenders fixed to the Marina Structure must be fitted by a properly qualified person with the prior consent of the Marina Manager. The consent of the Marina Manager may be granted or refused in its discretion.

4. Vessel Measurements

- 4.1 Vessels shall be measured by length overall (LOA), being the measurement to the outer most extremities, including anchor, bowsprit, motor, tender, transom.
- 4.2 Appendix 1 contains diagrams demonstrating LOA vessel measurements.

5. Electrical

- 5.1 Electrical cables must be kept tidy at all times.
- 5.2 Occupiers must ensure all vessels and appliances connecting to the Marina power system are wired in accordance with AS/NZS-3004.2:2014.
- 5.3 The shore line cord must be a heavy duty 3 core (including earthing conductor) sheathed cord type complying with AS/NZS-3191:2008 and tested and tagged annually by authorised testers.
- 5.4 Occupiers must ensure:
 - (a) that the shore line cord used is suitable for the type of outlet to which the connection is made;
 - (b) is supported to keep it clear of the sea water;
 - (c) does not present a trip or other hazard; and
 - (d) is removed completely when not in use and switched off at the outlet.
- 5.5 Marina Management may disconnect a power cord if they are of the reasonable opinion the power cord is:
 - (a) potentially dangerous;
 - (b) damaged;
 - (c) obstructing walkways; or
 - (d) otherwise posing a hazard or threat to the safety of persons or property (particularly if the cords have not being tested and tagged).
- 5.6 The Marina Manager will endeavour to contact the Occupier prior to disconnecting a power cord (but is not obliged to do so). The Marina Manager must contact the Occupier as soon as practicable after disconnecting a power cord.
- 5.7 The Marina Manager and the Marina Owners are not liable for any loss, damage, cost or expense incurred by an Occupier as a consequence of the disconnection of a power cord in accordance with these Marina Rules.

6. Code of Conduct

- 6.1 Occupiers are responsible for the conduct of their guests and invitees.
- 6.2 Noise must at all times be kept to a level that does not cause a nuisance or impact on the quiet enjoyment of other Occupiers in the Marina.
- 6.3 For personal safety, swimming, diving and fishing within the Marina is prohibited at all times.
- 6.4 Occupiers must ensure that all gates, entrances and exits within the Marina are properly closed after each use.
- 6.5 Children must be supervised and accompanied by adults at all times.

- 6.6 Consumption of alcohol is prohibited within the Marina except within the nominated areas or onboard vessels.
- 6.7 Consumption of illicit substances within the Marina is strictly prohibited at all times.
- 6.8 Occupiers must not dispose overboard any refuse, garbage, plastic bags, empty bottles, and empty cans. All such items should be placed in the appropriate rubbish receptacles provided at the Marina car park. Occupiers must not burn any rubbish in a vessel or the Marina.
- 6.9 Occupiers must not do anything in or about the Marina that is likely to be dangerous to anyone. If an Occupier becomes aware of anything that may be a danger to anyone, the Occupier must inform the Marina Manager immediately.
- 6.10 Occupiers must not release any grey water or effluent in or about the marina.
- 6.11 Motor bikes and motorised scooters are prohibited on the Marina Structure and the Marina boardwalk at all times.
- 6.12 Bicycles, scooters and skateboards must not be ridden on the Marina Structure.
- 6.13 Any incident including a collision causing damage within or to any part of the Marina must be reported to Marina Management within 24 hours of the incident.
- 6.14 Animals must be kept on a leash or caged at all times and must not be permitted to foul the Marina. Animals are not permitted to live aboard vessels at any time.
- 6.15 No unregistered vehicles or trailers are permitted in the Marina.
- 6.16 No trailer vessels or tenders or trailers are permitted to be parked in the Marina car park.
- 6.17 Occupiers must not permit their vessel to become unsightly or dilapidated so as to reflect unfavorably on the Marina as a whole. Decks of all vessels must be kept free and clear of debris, bottles, papers, trash and other unsightly material at all times.

7. Vessel Insurance

- 7.1 Occupiers must:
 - (a) maintain with insurers on terms approved by the Marina Manager (which approval shall not be unreasonably withheld):
 - (1) full comprehensive insurance with a minimum of \$10 million public liability in respect of the vessel;
 - (2) insurance in respect of the vessel to replacement value against damage or loss by any cause; and
 - (3) any other insurances in respect of the vessel required by law; and
 - (b) give the Marina Manager a current copy of the insurance certificate displaying the insurer, policy expiry date and vessel details:
 - (1) on arrival; and
 - (2) on the date of renewal of each policy; and
 - (3) when otherwise asked to do so by the Marina Manager.
- 7.2 The Marina Owners and the Marina Manager are not liable for the loss or protection of the vessel or its accessories and the Occupier is at all times responsible for maintaining adequate insurance inclusive of theft, damage and public liability.
- 7.3 A vessel will not be permitted to moor at the Marina if the Occupier does not hold and provide to Marina Management appropriate and adequate insurance coverage in accordance with these Marina Rules or if any such insurance policy is cancelled or expires.

8. Contractors

- 8.1 All tradesman or other contractors engaged to work on vessels at the Marina must:
- (a) be appropriately qualified;
 - (b) report to Marina Management, sign in, present evidence of current insurance policies and qualification papers prior to commencing any works;
 - (c) present insurance documents prior to organising access to the Marina; and
 - (d) complete any site training or induction program required by the Marina Manager or the Marina Owners.
- 8.2 All tools, equipment and power cords must be checked and tagged.
- 8.3 Occupiers are responsible for any tradesman or contractors they engage and must ensure each tradesman complies with these Marina Rules.

9. Car Parking

- 9.1 Sub-Lessees must display parking permit whilst parked in the Marina car park and otherwise comply with any rules relating to the parking of vehicles in the Marina car park from time to time.
- 9.2 Sub-Lessees are permitted to transfer parking permits to short term licensees of their marina berth. These transferred permits will be valid for the agreed short term licence period only.
- 9.3 Marina Management may from time to time issue any directions regarding car parking for the Marina.

10. Emergency Access to Vessels

- 10.1 In the event of an emergency or situation threatening the safety of the Marina or an Occupier, the Marina Owners and Marina Management reserve the right to board a vessel and take any reasonable action required to mitigate the emergency without prior notice to Occupier.
- 10.2 If the Marina Owners or Marina Management enters a vessel under Marina Rule 10.1 then such access is at the Occupier's risk and expense.

11. Marina Emergency Fire Fighting Equipment

- 11.1 The Occupiers must observe and obey all fire or emergency drills.
- 11.2 A Cyclone / Storm / Marina Fire Emergency Procedures Plan have been implemented for the Marina and are available from the Marina Manager.
- 11.3 All Occupiers must ensure they are familiar with the procedures set out in the Cyclone / Storm / Marina Fire Emergency Procedures Plan and comply with it to the extent it imposes obligations which relate to their occupation of the Marina.
- 11.4 Firefighting equipment provided at the Marina must not be used for any purpose other than firefighting without prior written consent of the Marina Manager.
- 11.5 If any activity of an Occupier activates a fire alarm or otherwise necessitates the attendance of the fire brigade all charges in relation to that callout will be passed on to the Occupier and must be paid immediately.
- 11.6 Appendix 2 contains a map setting out the emergency evacuation assembly points.

12. Oil Spills / Operational Environmental Management Plan (OEMP)

- 12.1 The OEMP has been implemented for the Marina and is available from the Marina Manager and the Marina's website.
- 12.2 All Occupiers must ensure they are familiar with the OEMP and comply with it to the extent it imposes obligations which relate to their occupation of the Marina.
- 12.3 Occupiers must ensure that no contamination or pollution, including the spilling of fuel or oil, is released from their vessel into the Marina or the Marina Structure. In the event any contaminant or pollution is released from a vessel the Occupier must:
- (a) immediately report the incident to the Marina Manager; and
 - (b) take immediate steps to rectify the contamination and to minimise the impact to the environment in accordance with the OEMP and the directions of any relevant environmental authority.
- 12.4 Any vessel found to be leaking oil or fuel will be handled in the following manner:
- (a) The Occupier will be notified immediately.
 - (b) The Occupier must rectify the fault immediately.
 - (c) Marina Management will assist in the deployment of spill kits at the Occupier's cost.
 - (d) An incident report must be completed by the Occupier and provided to the Marina Manager to retain for government authority records.
- 12.5 Any oil leakage must be contained correctly using the spill kits located within the Marina.
- 12.6 Any vessel to be discharging bilge or sullage water into the Marina will be handled in the following manner:
- (a) The Occupier will be notified immediately;
 - (b) The Occupier must rectify the fault immediately.
 - (c) The vessel, if unattended, will be boarded and pumps de-activated.
 - (d) Spill kits will be placed around the area to collect and remove spillage at the Occupier's cost.
 - (e) An incident report must be filed with the Marina Manager in accordance with the OEMP summary report.
- 12.7 The Occupier is responsible for all costs associated with a contamination incident, including the cost of replenishing spill kits.

13. Damage to the Marina

- 13.1 An Occupier must immediately notify Marina Management of any damage caused to the Marina or the Marina Structure by the Occupier, including their employees, contractors, agents and invitees.
- 13.2 The Occupier must immediately repair (at their cost) any damage caused to the Marina or the Marina Structure by the Occupier or otherwise in accordance with the directions of the Marina Owners or the Marina Management. The Marina Owners and Marina Management reserve the right to require the rectification works be undertaken by the Marina Manager's preferred contractor at the cost of the Occupier.

14. Short Term Licensed Berth Allocations

- 14.1 Any vessel entering the Marina is at all times subject to the direction of Marina Management and shall be berthed and maneuvered by Occupiers only as directed.
- 14.2 Where more than one vessel is moored within a specific marina berth, there must be a minimum clearance between vessels of one metre at their closest point, unless otherwise approved by the Marina Management.

15. Changing the Short Term Licensed Berth

- 15.1 Marina Management is responsible for assigning marina berths to short term licensees. Short term licensees cannot change the allocated marina berth without the prior approval of Marina Management which may be withheld in its discretion.
- 15.2 Marina Management may change a short term licensees berth with prior notice.

16. Vacating Short Term Licensed Berths

- 16.1 The departure time for short term licensees is 11.00am on scheduled day of departure, unless approved otherwise by Marina Management.

17. Security Guards

- 17.1 The security of vessels is the responsibility of the Occupier.
- 17.2 Security guards may patrol the Marina after daylight hours.
- 17.3 Security guards may engage the assistance of the Queensland Police Service, Maritime Services Queensland or other service as is considered appropriate for violations of the Marina Rules.

18. Marina Access

- 18.1 The Marina Manager and the Marina Owners shall endeavor to permit Occupiers access to the Marina 24 hours per day seven days each week.
- 18.2 The Marina Manager or the Marina Owners may close any access to the Marina at any time if they consider it desirable in the interests of the Marina.
- 18.3 Sub-Lessees are provided with two security keys. Additional security keys are available with a \$30.00 fully refundable deposit.
- 18.4 The Marina Manager and the Marina Owners reserve the right to charge Sub-Lessee's the cost of replacement security keys.

19. Live Aboard Policy

- 19.1 Port of Airlie adopts a strict no live aboard policy and as such does not provide any facilities to support live aboards. However recreational boat users, who moor their vessel at port of Airlie, may choose to stay overnight on their vessel for up to six consecutive days and up to 20 days per calendar month as part of their general pen/mooring license agreement.
- 19.2 Any overnight stay onboard a vessel over this period will become subject to this policy.
- 19.3 For the purposes of this policy, any person who occupies a vessel moored in the Marina over this allotted time is considered to be a live aboard.
- 19.4 Any deviation from this policy must first be approved in writing by Marina Management beforehand.

20. Indemnity

- 20.1 Each Occupier releases and indemnifies and shall keep indemnified the Marina Owners and the Marina Manager from all costs, expenses, claims, demands, remedies, suits, injuries, damages, losses, costs, expenses, liabilities, actions, proceedings, right of actions and claims for compensation caused or contributed to by the Occupiers acts, omissions, negligence or use and occupation of the Marina and the Marina Structure.
- 20.2 The Marina Owners and Marina Manager shall not be responsible for injuries to persons or property occurring at the Marina unless caused by their gross negligence.

21. Definitions

21.1 In these Marina Rules:

- (a) Occupier means any person entitled to moor a vessel at the Marina, including:
- (1) any Sub-Lessee; and
 - (2) any short term licensee,
- of marina berths within the Marina and includes their contractors, employees, agents and invitees.
- (b) OEMP means the operation environmental management plan applying to the Marina from time to time.
- (c) Marina means the Port of Airlie Marina, Shute Harbour Road, Airlie Beach in Queensland.
- (d) Marina Manager means the person engaged by the Marina Owners to manage the daily operations and administration of the Marina from time to time which at the date of these rules is Meridien Management Pty Ltd ACN 147 036 860 (Receivers and Managers Appointed)(In Liquidation) and includes its agents, employees, contractors and invitees. Marina Management has a corresponding meaning.
- (e) Marina Owners means the registered lessee of the term lease of the Marina from time to time, which at the date of these Marina Rules are:
- (1) Meridien Airlie Beach Pty Ltd ACN 101 370 763 (Receivers and Managers Appointed) (In Liquidation); and
 - (2) Meridien AB Pty Ltd ACN 101 370 772 (Receivers and Managers Appointed)(In Liquidation),
- Including their agents, employees, contractors and invitees.
- (f) Marina Structure means the marina pylons and floating pontoons, ramps, piers and fingers used for gaining access to marina berths at the Marina.

22. Vessel Roping

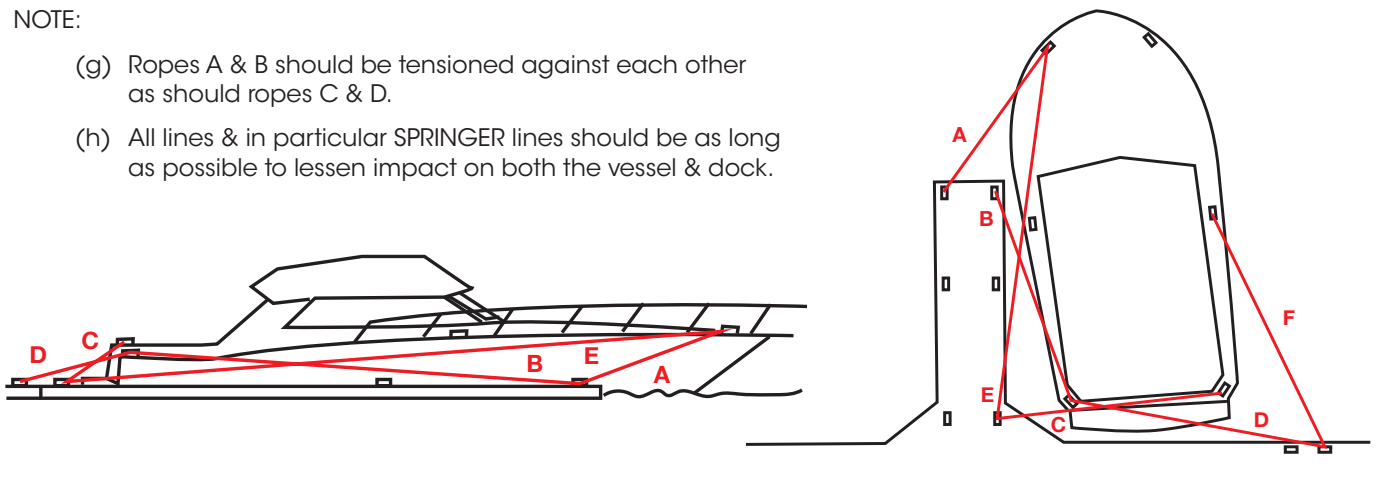
22.1 Rule 21.2 and the diagram below detail the standard acceptable roping system for securing a boat to the Marina Structure at the Marina.

22.2 It is recommended using six (6) ropes, all with fitted eye splice ends:

- The BOW line (shown A) attaches to the dock cleat on the opposite side of the finger to boat, holding the vessel on such an angle to allow the stern and marlin board to sit close to the main walkway (approx. 450mm) to allow easy boarding or alighting and increased channel width between bows of opposing vessels.
- The SPRINGER line (shown B) runs from the near side cleat on the dock to the vessels stern bollard, to prevent boat hitting the walkway.
- The first of two (2) STERN lines stabilize the rear of the vessel in position (shown C & D).
- The second of two (2) STERN lines stabilize the rear of the vessel in position (shown C & D).
- The HEAVY WEATHER SPRINGER (shown E) is required depending on wind direction.
- An optional STERN to SHOULDER SPRINGER LINE (shown F) is used to hold the boats opposite gunwale off the marina pile. This is often the case with large vessels with widely splayed bows that will lie up against the pile.

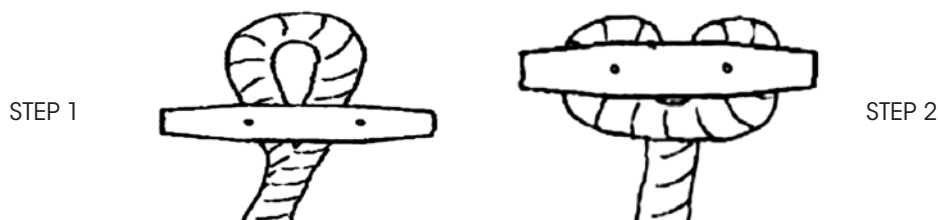
NOTE:

- Ropes A & B should be tensioned against each other as should ropes C & D.
- All lines & in particular SPRINGER lines should be as long as possible to lessen impact on both the vessel & dock.



22.3 This rule 21.2 and the diagrams below detail the recommended procedure of attaching the rope to a dock-side cleat to ensure the correct loadings.

- Step 1 An eye splice is manufactured and fed through the centre of the cleat.
- Step 2 The eye splice is then placed over the two horns of the cleat. The rope is then pulled up tight so that the load on the cleat is carried by the fixing bolts.



Appendix 1

Boat Measurements Power Vessel LOA



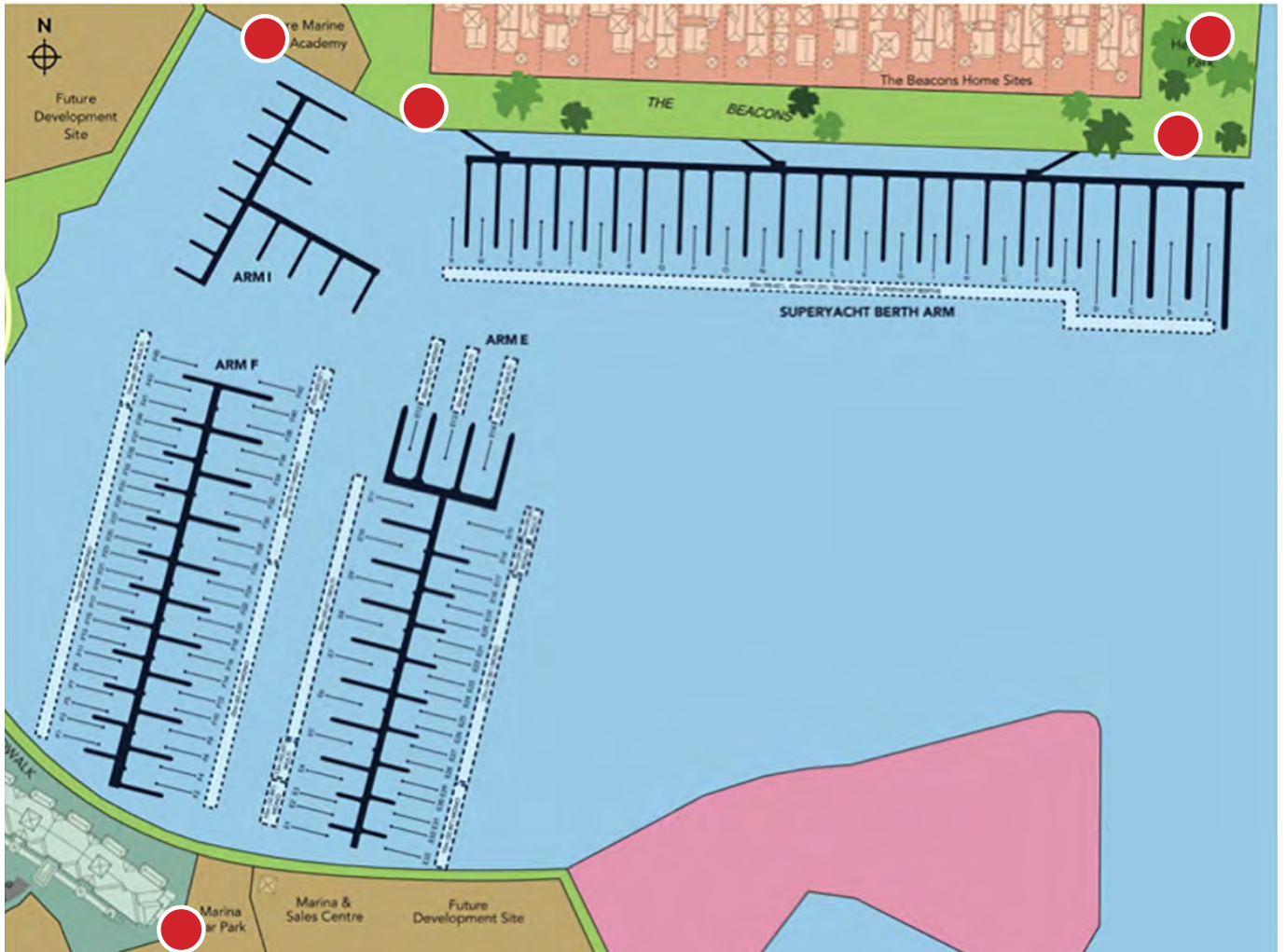
Boat Measurements Yacht LOA



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Appendix 2

Port of Airlie Marina Emergency Evacuation Assembly Points (red dot)



Port of Airlie Marina and Sales Centre
 PO Box 586, Airlie Beach, QLD, 4802
 Ph: 1800 676 526 info@portofairlie.com.au
 www.portofairlie.com.au

Meridien Management Pty Ltd
 (Receivers and Managers Appointed)(In Liquidation)

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Appendix 3

Emergency Numbers

Marina Office Radio: Vhf Channel 74

Emergency Radio: Vhf 16

Marina Office: 07 49 480 643

Ambulance/Fire/Police: 000 Or 112 Mobile

Airlie Beach Canonvale Police Station: 07 49 45 9666

Airlie Beach Fire Brigade: 000 Or 07 49 46 6442

Water Police: 07 49 67 7222

Proserpine Hospital: 07 4813 9400

Volunteer Marine Rescue: 07 49 46 7207

General Manager: (Wayne Hann): 0477 680 088

Marina Managers: (Amanda Anderson): 0408 806 431

(Alan Robinson): 0430 044 094

Security (Key Security): 07 4945 3046 or 0419 776 809

Ses: 132 500

Current Port of Airlie Marina Rules updated: 27th January 2015



Port of Airlie Marina and Sales Centre
 PO Box 586, Airlie Beach, QLD, 4802
 Ph: 1800 676 526 info@portofairlie.com.au
 www.portofairlie.com.au

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